

# Centre Court, HPR

## Owner Contact Information Sheet

*Owners are responsible for updating IMC Resort Services, Inc. of any changes to their contact information. Please complete and return this form immediately to:*

IMC Resort Services, Inc.  
2 Corpus Christi Ste. 302  
Hilton Head Island, SC 29928

**Phone:** 843-785-4775  
**Toll-free:** 877-785-4775  
**Fax:** 843-785-3901

**Website:** [www.IMCHHI.com](http://www.IMCHHI.com)

\*\*\*\*\*

Date: \_\_\_\_\_ Villa # \_\_\_\_\_

Homeowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Telephone, Fax, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
<b>Name:</b>	_____	_____
<b>Daytime:</b>	_____	_____
<b>Evening:</b>	_____	_____
<b>Fax:</b>	_____	_____
<b>Mobile:</b>	_____	_____
<b>Villa:</b>	_____	_____
<b>Email:</b>	_____	_____
<b>Keyless entry code:</b>	_____	<b>Exp. Date:</b> _____

*Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.*

Rental or Managing Agent: \_\_\_\_\_

Phone Number \_\_\_\_\_ Contact Name \_\_\_\_\_

Owner/Occupant Emergency Contact: \_\_\_\_\_

Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

***Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence.***

**Please return to the address above or fax above or [FrontDesk@IMCHHI.com](mailto:FrontDesk@IMCHHI.com)**