

THE FARM

A T B U C K W A L T E R

Policy for Homeowners Participation at Meetings of The Farm at Buckwalter Board of Directors (ADOPTED: September 2022)

The following Policy regarding homeowner (õmemberö) participation at meetings of the Board of Directors shall apply to all members who are not Directors and who wish to speak at Board Meetings (except those portions of meetings held in Executive Session). This policy shall be part of the governing documents of the The Farm at Buckwalter Homeowners Association.

BUSINESS PURPOSE

Meetings of the Board of Directors are for addressing and conducting the Association business. While members are invited and encouraged to attend all Board Meetings (except for those portions held in Executive Session) members do not have the right to call out, disrupt or interfere with the orderly process of the meeting. This policy is intended to clarify the members' rights to participate in the meetings.

AGENDA ITEMS

Association members may request that items be placed on the Agenda for Board discussion at a regularly scheduled Board meeting by submitting their item to the Board in writing at least 10 days in advance of the meeting using the Community Concerns Form available on the community-based website maintained by management. The Board has the discretion to establish the agenda and reserves the right to deny a member's request to place an item on the agenda if they deem it does not constitute legitimate Association business, has been previously addressed and disposed of by the Board or if time constraints do not permit adding additional items to the Agenda.

RIGHT OF MEMBERS TO SPEAK AT BOARD MEETINGS

Homeowners Forum – Unless otherwise noted on the meeting notice, regular meetings of the Board of Directors will commence at 7:00 pm. The Board provides a time for members to speak during the õHomeowners Forumö. The õHomeowners Forumö is at the end of the Board Meeting. Each member, who chooses to, will be allowed for up to three (3) minutes to address the Board, one time.

Right to Speak During the Board Meeting – Except for members speaking during the Homeowner's Forum, persons who are not Directors are not entitled to speak during any portion of the Board Meeting unless invited to do so by a majority of the Board members in attendance.

CONDUCT OF MEMBERS SPEAKING AT BOARD MEETINGS

Speaking to the Board – Upon being recognized by the presiding officer, a member may stand (provided the member is physically able to do so), and make his or her statement to the Board. Once the 3-minute time limit has been reached, the presiding officer will notify the member that the time limit has expired, and the member shall cease to speak further.

Improper Conduct – Members shall not speak in a raised voice, use vulgar, threatening or insulting language or gestures when speaking. Neither shall the member approach the table at which the Directors are seated unless invited to do so by the presiding officer. Any such conduct shall be grounds for immediately terminating the member's right to speak further at the meeting, member being asked to leave the meeting and may give rise to further disciplinary proceedings authorized under the governing documents of the Association.