

# Fernlakes, HOA

## Owner Contact Information Sheet

Owners are responsible for notifying IMC Resort Services, Inc. of any changes to their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.  
2 Corpus Christi Ste. 302  
Hilton Head Island, SC 29928

**Phone:** 843-785-4775  
**Toll-free:** 877-785-4775  
**Fax:** 843-785-3901

**Website:** [www.IMCHHI.com](http://www.IMCHHI.com)

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Date: \_\_\_\_\_ Fernlakes Street Address: \_\_\_\_\_

Homeowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Telephone, Fax, Etc.

|                      | <u>PRIMARY CONTACT</u> | <u>SECONDARY CONTACT</u> |
|----------------------|------------------------|--------------------------|
| <b>Name:</b>         | _____                  | _____                    |
| <b>Daytime:</b>      | _____                  | _____                    |
| <b>Evening:</b>      | _____                  | _____                    |
| <b>Cell:</b>         | _____                  | _____                    |
| <b>Fax:</b>          | _____                  | _____                    |
| <b>Alt Home</b>      | _____                  | _____                    |
| <b>Email:*</b>       | _____                  | _____                    |
| <b>Rental Agent:</b> | _____                  | _____                    |

\* Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.

Rental or Managing Agent: \_\_\_\_\_

Phone Number \_\_\_\_\_ Contact Name \_\_\_\_\_

Owner/Occupant Emergency Contact: \_\_\_\_\_

Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

**Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence**

Please return to the address or fax above or [FrontDesk@IMCHHI.com](mailto:FrontDesk@IMCHHI.com)