

PALMETTO BAY VILLAS, HPR

Owner Contact Information Sheet

Owners are responsible for notifying management of any changes to their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
 2 Corpus Christi, Ste. #302
 Hilton Head Island, SC 29928

Phone: 843-785-4775
Toll-free: 877-785-4775
Fax: 843-785-3901

Website: www.IMCHHI.com

Date: _____ Villa # _____

Homeowner: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone, Fax, Etc.

| | <u>PRIMARY CONTACT</u> | <u>ALTERNATE CONTACT</u> |
|----------------------------|---|--------------------------|
| Name: | _____ | _____ |
| Daytime: | _____ | _____ |
| Evening: | _____ | _____ |
| Mobile: | _____ | _____ |
| Villa: | _____ | _____ |
| Alt Home | _____ | _____ |
| Email: | _____ | _____ |
| Keyless Entry Code: | If you have one, please provide it. _____ | Expires: _____ |

Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.

| |
|---------------------------------------|
| Rental or Managing Agent: _____ |
| Phone Number _____ Contact Name _____ |

| |
|--|
| Emergency Contact: _____ |
| Phone Number (Home) _____ (Work) _____ |

Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence.

Please return to the address or fax above or FrontDesk@IMCHHI.com