

# Tennismaster Horizontal Property Regime Owner Contact Information Sheet

Owners are responsible for notifying the management company of any changes to their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.  
2 Corpus Christi Ste. 302  
Hilton Head Island, SC 29928

**Phone:** 843-785-4775  
**Toll-free:** 877-785-4775  
**Fax:** 843-785-3901

**Website:** [www.IMCHHI.com](http://www.IMCHHI.com)

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Date: \_\_\_\_\_

Villa # \_\_\_\_\_

Homeowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Telephone, Fax, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
<b>Name:</b>	_____	_____
<b>Daytime:</b>	_____	_____
<b>Evening:</b>	_____	_____
<b>Fax:</b>	_____	_____
<b>Mobile:</b>	_____	_____
<b>Villa:</b>	_____	_____
<b>Alt Home</b>	_____	_____
<b>Email:</b>	_____	_____
<b>Keyless Entry Code:</b>	If you have one, please provide it. _____	Exp. Date ____/____

Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.

Rental or Managing Agent: \_\_\_\_\_  
Phone Number \_\_\_\_\_ Contact Name \_\_\_\_\_

Occupant / Emergency Contact: \_\_\_\_\_  
Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

**Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence**

**Please return to the address above or fax above or [FrontDesk@IMCHHI.com](mailto:FrontDesk@IMCHHI.com)**