

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

AFFIDAVIT TO RECORD

IN RE: Burkes Beach, POA

The attached documents are being recorded to comply with the South Carolina Homeowners Association Act, Title 27, Chapter 30, Section 110, et. seq., South Carolina Code of Laws (1976), as amended.

1. Architectural Review Committee Guidelines

Burkes Beach, POA

By: 

David Gerwels

(Printed name)

Its: Board President

SWORN TO BEFORE ME

On this 31 Day of May, 2019.

Kathleen Smith

Notary Public for South Carolina

My Commission Expires:

KATHLEEN SMITH
Notary Public, State of South Carolina
My Commission Expires 10/20/2027

Burke's Beach / Seaside Subdivision ARC Submittal CHECKLIST

The following is a brief synopsis of the review process at Burke's Beach/Seaside Subdivision. It is intended only as a guide thru the design approval process. It may not be inclusive. Refer to the full Guidelines for more specific details.

Lot No. _____ Owner _____

Builder _____ Architect _____

<u>Check Off</u>	Obtaining Final Design Approval	<u>ARC</u>
<u>Check</u>	Submit the following:	
_____	1. Complete Application	_____
_____	2. Applicable Fees	_____
_____	3. Drawings to be included:	_____
_____	a. Tree and topo survey	_____
_____	b. Site plan	_____
_____	c. Drainage plan	_____
_____	d. Floor plans	_____
_____	e. Roof plans	_____
_____	f. Building elevations	_____
_____	g. Wall sections	_____
_____	h. Details	_____
_____	i. Electrical plan	_____
_____	j. Final Landscape plan to be submitted at framing	_____
_____	k. Color board	_____

Obtaining an ARC Building Permit

_____	1. Receive final design approval letter	_____
_____	2. Put up Stringline	_____
_____	3. Receive Stringline Approval Letter and ARB Building Permit	_____
_____	4. Foundation Survey	_____

Obtaining Final Inspection/Return of Deposits

_____	1. Complete construction	_____
_____	2. Complete landscaping	_____
_____	3. Provide Beaufort County CO	_____
_____	4. Provide Foundation Survey / Elevation Certificate	_____
_____	5. As-built survey	_____
_____	6. Photo	_____