

HAMILTON AT SHIPYARD, HPR

Owner Contact Information Sheet

It is the responsibility of the owner to provide IMC Resort Services, Inc. with their current contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
2 Corpus Christi, Ste. 302
Hilton Head Island, SC 29928

Phone: 843-785-4775
Toll-free: 877-785-4775
Fax: 843-785-3901

Website: www.IMCHHI.com

Date: _____ Villa # _____

Homeowner: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone, Fax, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
Name:	_____	_____
Daytime Ph:	_____	_____
Evening Ph:	_____	_____
Mobile Ph:	_____	_____
Villa Ph:	_____	_____
Alt Home Ph	_____	_____
Email*:	_____	_____
Keyless Entry Code:	_____	Exp. Date: _____

Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.

Rental or Managing Agent: _____

Phone Number _____ Contact Name _____

Owner/Occupant Emergency Contact: _____

Phone Number (Home) _____ (Work) _____

Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence

Please return to the address or fax listed above or send to FrontDesk@IMCHHI.com