

# ALLENWOOD, OA

## Owner Contact Information Sheet

Owners are responsible for informing IMC Resort Services, Inc. of their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.  
 2 Corpus Christi, Ste 302  
 Hilton Head Island, SC 29928

**Phone:** 843-785-4775  
**Toll-Free:** 877-785-4775  
**Fax:** 843-785-3901  
**Website:** [www.IMCHHI.com](http://www.IMCHHI.com)

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Date: \_\_\_\_\_ Homeowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Address within Allenwood, if different from mailing address: \_\_\_\_\_

### Telephone, Email, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
<b>Name:</b>	_____	_____
<b>Daytime:</b>	_____	_____
<b>Evening:</b>	_____	_____
<b>Mobile:</b>	_____	_____
<b>Alt Home:</b>	_____	_____
<b>Email:*</b>	_____	_____

*\*Please add the domains @IMCResortServices.com and @IMCHHI.com to your SAFE SENDERS list so that you won't miss important updates from your Management Team.*

Rental or Managing Agent: \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Owner/Occupant Emergency Contact: \_\_\_\_\_  
 Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

*Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence.*

**Please return to the address or fax listed above or to [FrontDesk@IMCHHI.com](mailto:FrontDesk@IMCHHI.com)**