

Queens Grant V, HPR

Owner Contact Information Sheet

Owners are responsible for notifying IMC Resort Services, Inc. of any changes in their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
2 Corpus Christi, Ste. 302
Hilton Head Island, SC 29928

Phone: 843-785-4775
Toll-free: 877-785-4775
Fax: 843-785-3901

Website: www.IMCHHI.com

Date: _____ Villa # _____
Homeowner: _____
Mailing Address: _____
City: _____ State _____ Zip _____

Telephone, Fax, Etc.

PRIMARY CONTACT

ALTERNATE CONTACT

Name:	_____	_____
Daytime:	_____	_____
Evening:	_____	_____
Mobile:	_____	_____
Fax:	_____	_____
Villa:	_____	_____
Email*:	_____	_____
Keyless Entry Code:	_____	Exp. Date: _____

* Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team. Your Board requires that all owners provide their email addresses to cut costs affiliated with mailings.

Rental or Managing Agent: _____
Phone Number _____ Contact Name _____

Owner/Occupant Emergency Contact: _____
Phone Number (Home) _____ (Work) _____

Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence

Please return to the address or fax above or FrontDesk@IMCHHI.com