

HARBOURWOOD VILLAS, HPR

Owner Contact Information Sheet

Owners are responsible for notifying management of any changes to their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
2 Corpus Christi, Ste. #302
Hilton Head Island, SC 29928

Phone: 843-785-4775
Toll-free: 877-785-4775
Fax: 843-785-3901

Website: www.IMCHHI.com

Date: _____ Villa #: _____

Homeowner: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone, Fax, Etc.

PRIMARY CONTACT

ALTERNATE CONTACT

Name: _____

Daytime: _____

Evening: _____

Mobile: _____

Villa: _____

Alt Home _____

Email: _____

Keyless Entry Code: _____

If you have one, please provide it.

Expires: _____

Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.

Rental or Managing Agent: _____

Phone Number _____ Contact Name _____

Emergency Contact: _____

Phone Number (Home) _____ (Work) _____

Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence.

Please return to the address or fax above or FrontDesk@IMCHHI.com