

Ocean Course Villas, OA Owner Contact Information Sheet

It is the responsibility of the owner to provide IMC Resort Services, Inc. with their current contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
2 Corpus Christi Ste. 302
Hilton Head Island, SC 29928

Phone: 843-785-4775
Toll-free: 877-785-4775
Fax: 843-785-3901

Website: www.IMCHHI.com

Date: _____ Villa # _____

Homeowner: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone, Fax, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
Name:	_____	_____
Daytime:	_____	_____
Evening:	_____	_____
Mobile:	_____	_____
Fax:	_____	_____
Villa:	_____	_____
Alt Home	_____	_____
Email*:	_____	_____
Keyless Entry Code:	_____	Exp. Date: _____

* Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.

Rental or Managing Agent: _____

Phone Number _____ Contact Name _____

Owner/Occupant Emergency Contact: _____

Phone Number (Home) _____ (Work) _____

Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence

Please return to the address above or fax above or FrontDesk@IMCHHI.com