

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF BEAUFORT )

AFFIDAVIT TO RECORD

IN RE: Allenwood Owners Association, Inc

The attached documents are being recorded to comply with the South Carolina Homeowners Association Act, Title 27, Chapter 30, Section 110, et. seq., South Carolina Code of Laws (1976), as amended.

- 1. ARB Application for Renovation (Revised 01-12-2024)

Allenwood Owners Association, Inc

By: M. Florencio

Meredith Florencio

(Printed name)

Its:

SWORN TO BEFORE ME

On this 25 Day of January, 2024.

Trista DiNovo

Notary Public for South Carolina

My Commission Expires:

**Trista DiNovo**  
**NOTARY PUBLIC**  
State of South Carolina  
Commission Expires 5/5/2025

**ALLENWOOD ARB APPLICATION FOR RENOVATION** Revised 01/12/2024

Unit # \_\_\_\_\_

**OWNER**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email: \_\_\_\_\_

**BUILDER/CONTRACTOR (if applicable)**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email: \_\_\_\_\_

**Exterior painting:** Check all that apply. Circle Color Choice.

\_\_\_\_\_ **Front Doors (Townhomes & Homes):** - Townhome upper & lower doors must match

- Billiard Green (SW0016)
- Deep Maroon (SW 0072)
- Meadow Sage (HGS W 3244)
- Mount Pleasant (DCL036)
- Tricorn Black (SW6258)
- Coffee (DD3114)
- Secession Blue (DCR064)
- Modern Mahogany (SW3104)
- Hunley (DCR059)

\_\_\_\_\_ **Garage Door & Trim (Townhomes)**

- Curio Gray (SW0024)

\_\_\_\_\_ **Windows & Door Trim (Townhomes)**

- Unfussy Beige (SW6043)

\_\_\_\_\_ **Garage Door & Trim (Homes)**

- Garage door color can match front door and shutters.
- Trim must match garage door.
- Please provide sample.



A complete description of the work to be undertaken must be attached, including any drawings or blueprints of the planned renovations and a waste disposal plan by the contractor.

**Any project started prior to approval WILL incur a minimum \$50.00 fine, and is subject to being restored to original condition at the owner's expense as well as additional fines.**

The undersigned acknowledge that they have read and understand the ARB Architectural Standards for Allenwood. In addition, the undersigned acknowledges the ARB & Board of Allenwood Owners Association has the Authority to fine & hold the Owner and Contractor to all standards and expectations laid out in the Rules & Regulations as well as the ARB Standards & Procedure. *Most common items are mentioned below, but is NOT a complete list. Please refer to ARB Standards & Procedure and Rules & Regulations.*

- Construction work is limited to 8:00 AM to 7:00 PM on weekdays, and 9:00 AM to 5:00 PM on Saturdays.
- Work is NOT permitted on Sundays or South Carolina legal holidays.
- Damage to any portion of the property (irrigation, asphalt, etc.) resulting from this work shall be the responsibility of the homeowner.
- Site maintenance & Waste disposal is the responsibility of the Contractor.
- Owners are responsible for ensuring that all Workers and Contractors are abiding by the Rules & Regulations and ARB Standards & Procedures of Allenwood.

_____ Owner Signature	_____ Date	_____ Contractor Signature	_____ Date
_____ ARB Chair Signature	_____ Date	_____ Board Member Signature	_____ Date
_____ Final ARB Review Completed		_____ Date	

Please remember to submit:

Initials

1. \_\_\_ This signed (Contractor & Owner) and completed application.
2. \_\_\_ Color and Material samples/Specs, if NOT a Pre-approved color.
3. \_\_\_ Complete description of project with drawings and/or pictures.
4. \_\_\_ Blueprints or Scale drawing of planned renovation.
5. \_\_\_ Waste Disposal Plan and clean up plan.
6. \_\_\_ Timeline for stages of work and expected completion date.
7. \_\_\_ Copy of Permit or Approval from the Town of HHI if required.
8. \_\_\_ Construction Deposit check for agreed upon amount, to secure against any fines or action taken by Allenwood Owners Association or ARB against Contractor or Owner.

**APPLICATION IS VALID FOR 60 DAYS FROM THE DATE OF APPROVAL**

SUBMIT THIS APPLICATION WITH ALL REQUIRED ATTACHMENTS TO:

**IMC Resort Services**

**2 Corpus Christi Pl Suite 302, Hilton Head Island, SC 29928**

**Once the project is complete, contact the ARB for final review.**