Ocean Gate Villas Horizontal Property Regime
Owner Contact Information Sheet

Owners are responsible for notifying IMC Resort Services, Inc. of any changes in their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
2 Corpus Christi, Ste. 302
Hilton Head Island, SC 29928

Phone: 843-785-4775
Toll-free: 877-785-4775
Fax: 843-785-3901

Website: www.IMCHHI.com

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Date: _____ Villa # _____

Homeowner: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone, Fax, Etc.

	PRIMARY CONTACT	ALTERNATE CONTACT
Name:		
Daytime:		
Evening:		
Fax:		
Mobile:		
Villa Phone:		
Email*:		

*Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your* **SAFE SENDERS** *list so that you won't miss important updates from your Management Team.*

Rental or Managing Agent: _____

Phone Number _____ Contact Name _____

Owner / Occupant / Emergency Contact: _____

Phone Number (Home) _____ (Work) _____

Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence.

Please return to the address or fax above or FrontDesk@IMCHHI.com