

# Continental Club, HPR Owner Contact Information Sheet

*Owners are responsible for updating IMC Resort Services, Inc. of any changes to their contact information. Please complete and return this form immediately to:*

IMC Resort Services, Inc. 2 Corpus Christi Ste. 302 Hilton Head Island, SC 29928	<b>Phone:</b> 843-785-4775 <b>Toll-free:</b> 877-785-4775 <b>Fax:</b> 843-785-3901  <b>Website:</b> <a href="http://www.imcresortservices.com">www.imcresortservices.com</a>
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Date: \_\_\_\_\_ Villa # \_\_\_\_\_

Homeowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Telephone, Fax, Etc.

	<u>PRIMARY CONTACT</u>	<u>ALTERNATE CONTACT</u>
<b>Name:</b>	_____	_____
<b>Daytime:</b>	_____	_____
<b>Evening:</b>	_____	_____
<b>Fax:</b>	_____	_____
<b>Mobile:</b>	_____	_____
<b>Villa:</b>	_____	_____
<b>Email:</b>	_____	_____
<b>Keyless entry code:</b>	_____	<b>Exp. Date:</b> _____

*Please add the domains @IMCResortServices.com and @IMCHHI.com to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.*

Rental or Managing Agent: _____
Phone Number _____ Contact Name _____

Owner/Occupant Emergency Contact: _____
Phone Number (Home) _____ (Work) _____

**Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence.**